



## IOWA MONITORING PROGRAM for Pharmacy Professionals

### IOWA MONITORING PROGRAM for PHARMACY PROFESSIONALS COMMITTEE REGULARLY SCHEDULED MEETING: June 1<sup>st</sup>, 2022

#### OPEN MEETING MINUTES<sup>1 2 3</sup>

**Committee Members in Attendance:** Jeffrey Reist, Bruce Alexander (remote); Renae Chesnut (remote); Andrew Funk; Tracy Petersen

**Staff in Attendance:** Becky Carlson and Ana Dixit

**Committee Members not in Attendance:** Charles Wadle; Deana Schuplin; Trevor Petersma

#### OPEN SESSION

Called to order at 9:41am; roll call to determine if a quorum is present.

Approval of Agenda – Motion to approve agenda made by Bruce Alexander and seconded by Tracy Petersen. Agenda approved and motion passes with all in favor.

IT and Laptop Discussion – Steve Ervin and Lucas Bee in attendance to discuss updated laptops for all committee members. BoardPaq will not be utilized moving forward and meeting documents will be uploaded to FileCloud. Committee will have access to FileCloud with the new laptops.

Approval of Open Minutes from 3/9/2022 – Motion made by Tracy Petersen to approve the open minutes from 3/9/2022. Bruce Alexander seconds the motion. Meeting minutes approved and motion passes with all in favor.

IMP3 Committee Meetings and Terms – Discussion regarding meeting schedule and quorum. Andrew Funk and Becky Carlson thanked the committee for their volunteer time on the committee. We will be renewing terms at the end of 2022 as this is the end of the current term. This will also be the final term for current committee members. Discussion regarding start time of the meeting – all in favor to switch to a 10am meeting start time.

#### IMP3 Staff Report

- A. NOAP Conference – Becky Carlson attended this conference in May. Key takeaways include having curriculum for recognizing impairment, updating our work restrictions with more specific limitations, increasing screenings to not only include monthly testing

but also quarterly and annually, and finally including self-care and burnout resources. This has been a goal to include for IMP3 over the past couple of years. It will now be added as it has become an industry standard.

#### CLOSED SESSION<sup>1</sup>

Motion to move to closed session by Andrew Funk. Seconded by Bruce Alexander. Motion passes to move to closed session with all in favor.

Review Closed Minutes from 3/9/2022

Appearances

Review Participants

- A. Participant Update
- B. Request for Change in Services
- C. Review for Program Eligibility

#### OPEN SESSION

Motion to move to open session by Bruce Alexander. Seconded by Tracy Petersen. Motion passes to move to open session with all in favor.

Approval of Closed Minutes from 3/9/2022 – Motion to approve minutes made by Bruce Alexander. Seconded by Renae Chesnut. Motion passes to approve 3/9/2022 closed session minutes.

Vote on any closed session agenda items requiring final actions

1. Motion for early discharge for case #IMP2020-0046 made by Jeff Reist. Seconded by Andrew Funk. Motion passes with all in favor.
2. Motion to lift work restrictions with conditions as discussed in closed for case #IMP2021-0065 made by Bruce Alexander. Seconded by Renae Chesnut. Motion passes with all in favor.
3. Motion to deny participant's request under case #IMP2021-0056 made by Jeff Reist. Seconded by Tracy Petersen. Motion passes with all in favor.
4. Motion to offer case #IMP2022-0073 a 3-year contract with conditions discussed in closed made by Tracy Petersen. Seconded by Renae Chesnut. Motion passes with all in favor.
5. Motion to offer case #IMP2022-0074 a 3-year contract with conditions discussed in closed made by Jeff Reist. Seconded by Bruce Alexander. Motion passes with all in favor.

Bruce Alexander to provide coverage for Jeff Reist during his absence over June 17<sup>th</sup> to July 22<sup>nd</sup>.

Adjourn – Motion to adjourn at 2:13pm made by Bruce Alexander. Seconded by Jeff Reist. Motion to adjourn passes.

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<sup>1</sup> The committee may meet in closed session under Iowa Code Section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential, specifically confidential under Iowa Code Section 21.5(4) AND (Iowa Code Section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential, specifically protected by Iowa Code Sections 22.7(2), 272C.3(1)(k), and 272C.6(4), and federal law.

<sup>2</sup> Public agenda materials are available via e-mail. Please contact: [imp3@iowa.gov](mailto:imp3@iowa.gov)

<sup>3</sup> Agenda items may be addressed out of sequence to accommodate for participant appearances or to assist the Committee in effectiveness of the meeting.

IMP3 Committee meetings are held at the Iowa Board of Pharmacy, 400 SW 8<sup>th</sup> Street, Suite E, Des Moines, IA 50317, unless otherwise noted.

2022 Committee Meeting Schedule:

March 9, 2022

June 1, 2022

September 7, 2022

December 7, 2022